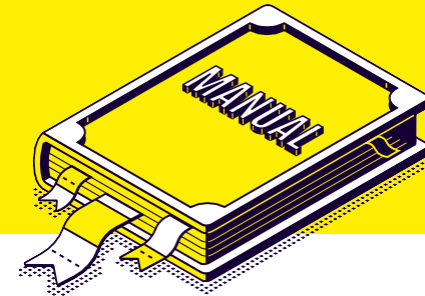




# INTEGRATED DOMESTIC REVENUE ADMINISTRATION SYSTEM **USER MANUAL**



- Return Filing



## **1** Non-Resident Electronic Service Providers Tax Returns

Screen for users to file return in the External Portal.

### 1.1 Non-Resident Electronic Service Provider Tax Returns

MANUAL

## Getting Started

### 1.1. Return Filing

URL: <https://taxpayerportal.tra.go.tz/>

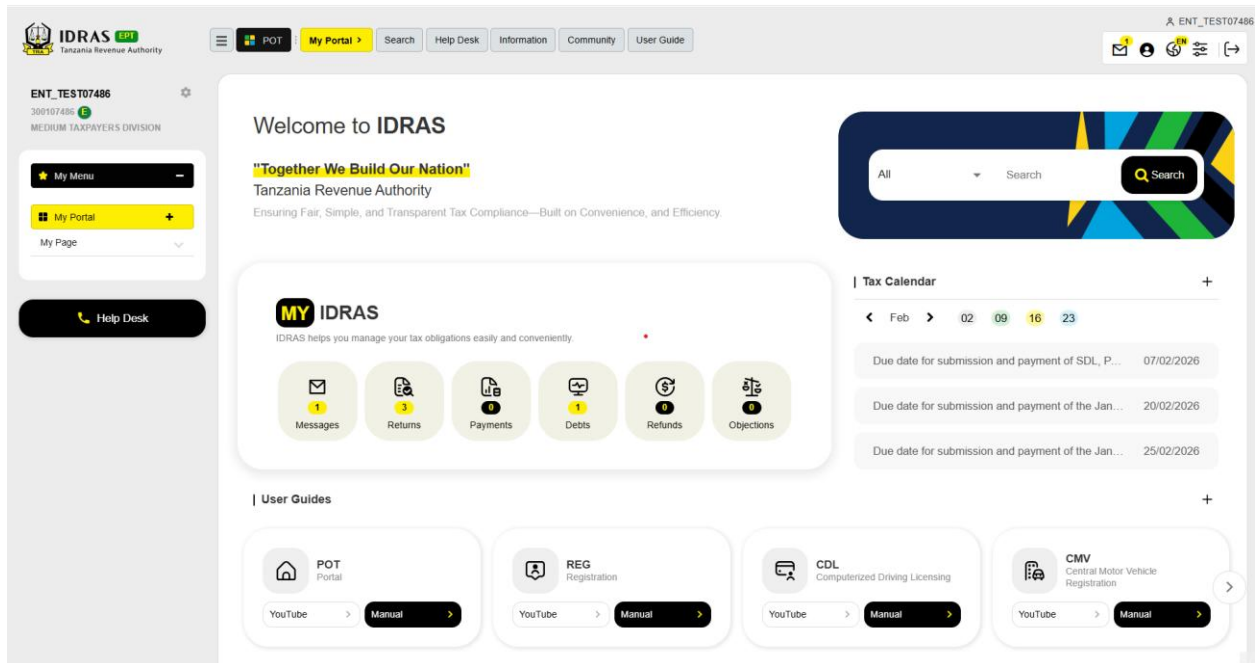
- ✓ Click the link as depicted in the URL above, the system will direct you to the taxpayer's portal as portrayed below, and then click LOGIN

The screenshot shows the login page of the Tanzania Revenue Authority Taxpayer Portal. The page features a header with the IDRAS logo and navigation links for Search, Information, Community, and User Guide. A search bar is located in the top left. The main content area is divided into two sections: a central welcome message and a login form on the right. The welcome message reads "Welcome to Tanzania Revenue Authority" and "Taxpayer Portal" with the TRA logo. The login form is titled "Login" and includes instructions for first-time users to click "Reset Password". It contains input fields for TIN and Password, a "Remember me" checkbox, and links for "Reset password" and "Trouble logging in?". A "Login" button is positioned below the form. At the bottom, a "Guide" section offers links for "Reset Password", "Contact Amendment", and "PC Time Sync".

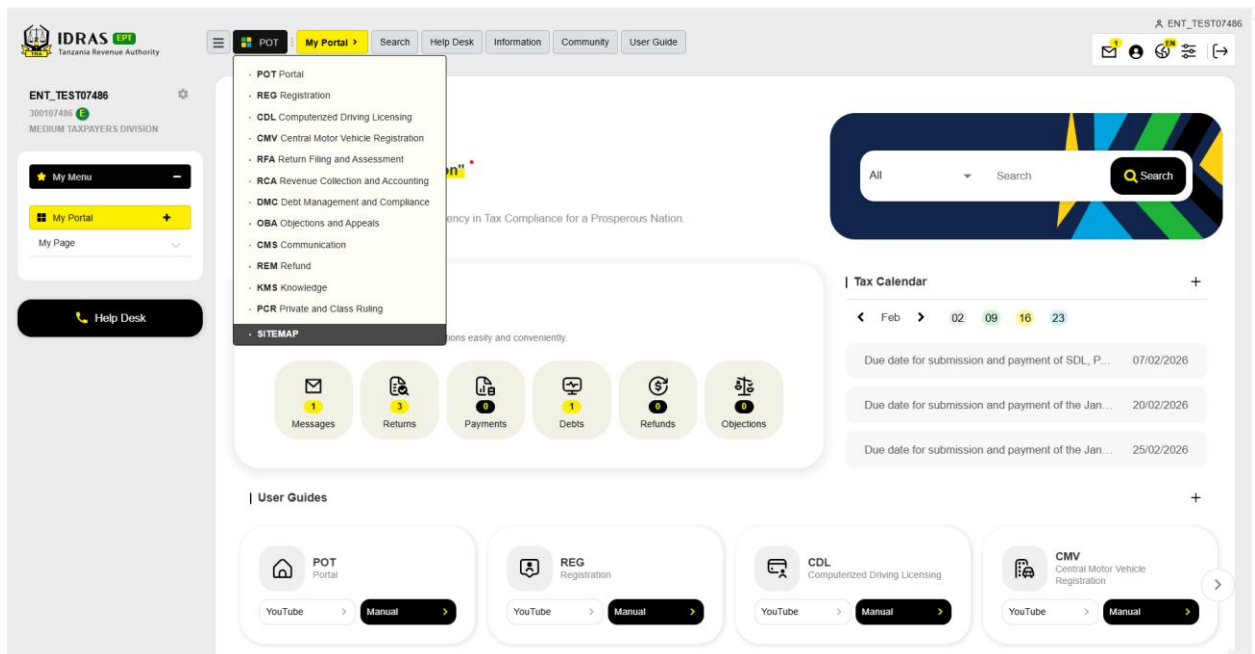
Capture TIN as username and password, then click "Login"

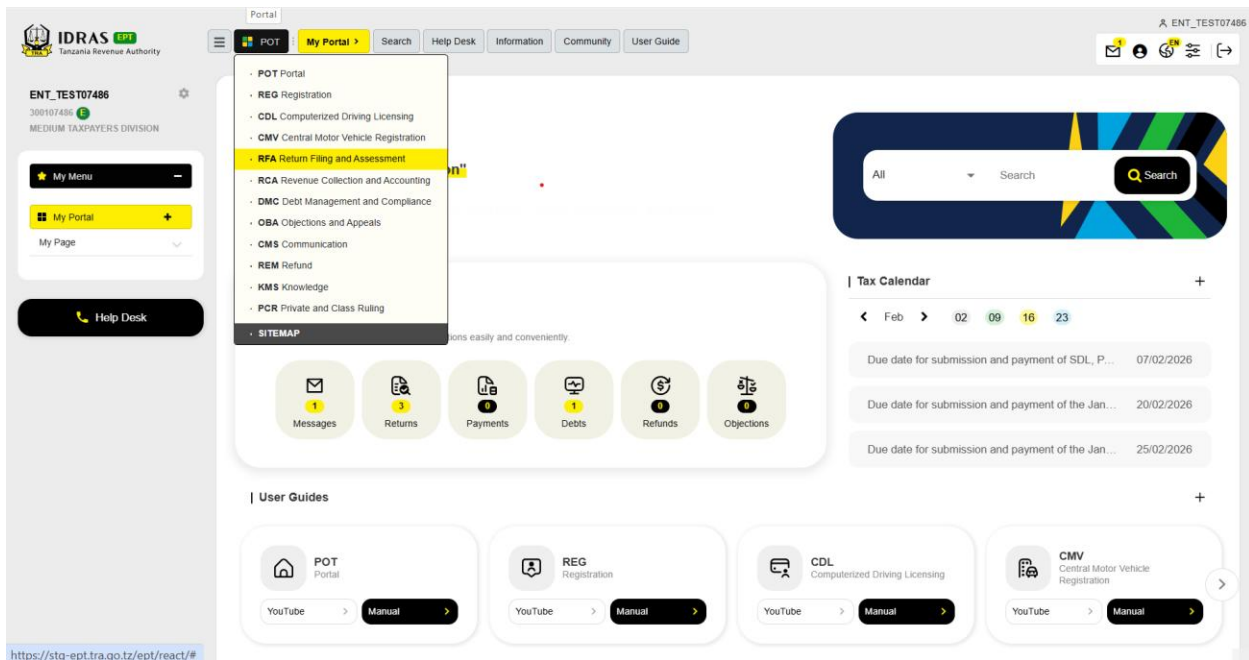
This screenshot shows the same login page as above, but with the TIN and password fields filled in. The TIN field contains the number "300107486" and the password field contains a masked password represented by four asterisks. The "Remember me" checkbox remains unchecked. The "Login" button is still visible below the form. The rest of the page layout, including the header, search bar, and welcome message, remains identical to the previous screenshot.

- ✓ Immediately after successfully login the below snip will be displayed. Then select “POT”

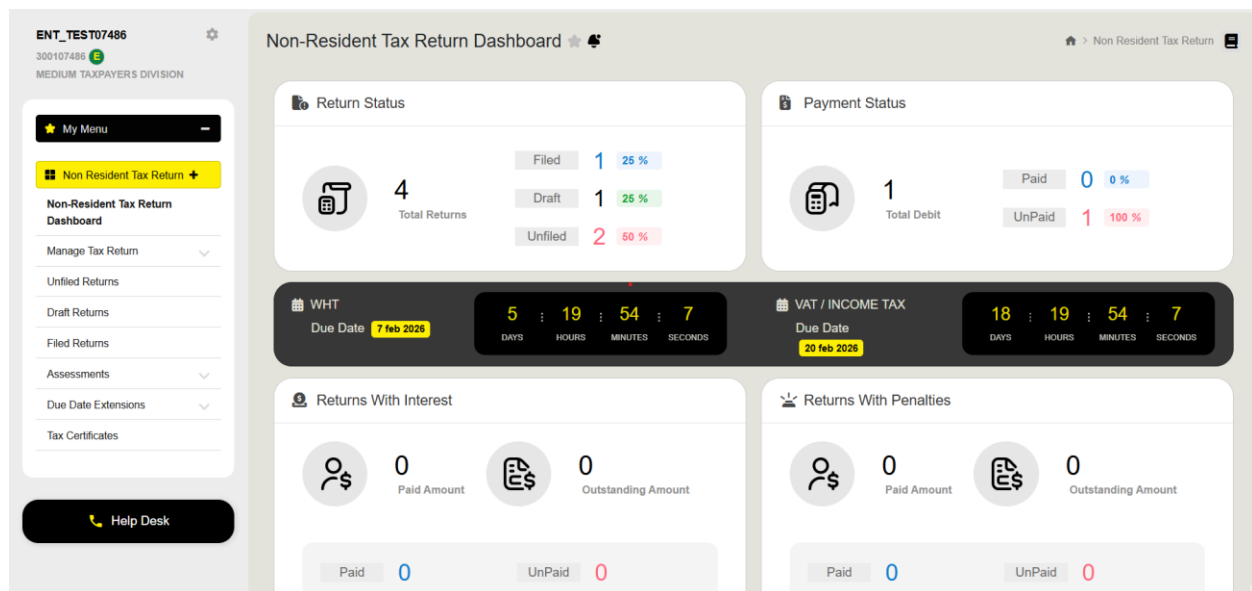


- ✓ From the POT several modules will appear from the drop-down list. From the list Select “RFA Return Filing and Assessment”





✓ After selecting the RFA, the below dashboard will be displayed with details, including number of filed returns, draft returns, unfiled return, and so.



## A. Filing VAT Return

✓ To start filing return, select “Unfiled return”

The screenshot displays the 'Non-Resident Tax Return Dashboard' within the IDRAS EPT (Tanzania Revenue Authority) system. The user is identified as ENT\_TEST07486, a MEDIUM TAXPAYER in the MEDIUM TAXPAYERS DIVISION. The dashboard provides a comprehensive overview of the user's tax return status and payment obligations.

**Return Status:** A total of 4 returns are shown, with the following breakdown: 1 Filed (25%), 1 Draft (25%), and 2 Unfiled (50%).

**Payment Status:** A total of 1 debit is shown, with 0 Paid (0%) and 1 UnPaid (100%).

**Timers:** Two countdown timers are present. The first is for WHT (Withholding Tax) with a due date of 7 Feb 2026, showing 5 days, 19 hours, 55 minutes, and 26 seconds remaining. The second is for VAT / INCOME TAX with a due date of 20 Feb 2026, showing 18 days, 19 hours, 55 minutes, and 26 seconds remaining.

**Returns With Interest:** Both Paid Amount and Outstanding Amount are currently 0.

**Returns With Penalties:** Both Paid Amount and Outstanding Amount are currently 0.

The left sidebar contains a 'My Menu' section with options for 'Non Resident Tax Return +', 'Manage Tax Return', and 'Unfiled Returns' (including Draft, Filed, Assessments, Due Date Extensions, and Tax Certificates). A 'Help Desk' button is located at the bottom of the sidebar.

1. System will display the list of Unfiled Returns without taxpayer searching. However, taxpayer may narrow down the results using various search criteria
2. Overdue column displays the number of days left for taxpayer to file the Return or overdue days
  - ✓ If the column is blank, there is more than 1 week left until the due date
  - ✓ If the days are highlighted in orange, it means 1 week left until the due date and it will display days, hours and minutes
  - ✓ If the column is highlighted in red, it means taxpayer passed the due date and it will display the number of overdue dates
3. Apply Due Date Extension  
Button to apply for due date extension will be activated only if there are more than 15 days left until the due date
4. File return  
Select the Return to file and click the “File Return” button to navigate to respective window

The screenshot shows the 'Unfiled Returns' page in the TRA system. The user is logged in as 'ENT\_TEST07486' (300107486) in the 'MEDIUM TAXPAYERS DIVISION'. The page title is 'Unfiled Returns' and the breadcrumb is 'Non Resident Tax Return'. The search filters are set to 'Return Type: All' and 'Income Year: 2026'. The table below shows two unfiled returns:

Serial Number	Return Type	Income Year	Period / Month	Due Date	Overdue
1	VAT for non-resident Electronic Service Providers	2026	01	20/02/2026	
2	Corporate Tax for non-resident Electronic Service Providers	2026	01	20/02/2026	

At the bottom of the table area, there are two buttons: 'Apply Due Date Extension' and 'File Return'. The footer of the page contains the copyright information: 'Copyright © 2026 Tanzania Revenue Authority. All rights reserved. Idle Time 29:52'.

- ✓ Select the specific return to file and then click the “File Return” button to navigate to respective window

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- ✓ The below will be displayed.

General Information	
TIN	300-107-486
Name of Taxpayer	ENT_TEST07486
Tax Office	MEDIUM TAXPAYERS DIVISION
Trading Name, If different	
Period	January 2026
Due Date	20/02/2026

Information	
USD Exchange Rate	2,530.58
Tax Rate(%)	18

Instructions for Filling VAT Return		
Nature of Supplies	USD Amount (Exclusive of VAT)	TZS Amount (Exclusive of VAT)
<b>Part One (1) - Supplies of Electronic Services</b>		
* Standard Rated Sales	0	0
<b>Part Two (2) - Adjustments</b>		

- ✓ Capture Standard Rated Sales (In USD), and other particulars where necessary, in the respective fields.

**Note: Temporary Save will make the return be saved as a Draft Return only, and Submit will automatically submit (file) the Return.**

Due Date Extensions ▼

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Tax Certificates

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📞 Help Desk

USD Exchange Rate

Tax Rate(%)

• Instructions for Filing VAT Return

Nature of Supplies	USD Amount (Exclusive of VAT)	TZS Amount (Exclusive of VAT)
<b>Part One (1) - Supplies of Electronic Services</b>		
• Standard Rated Sales	<input style="width: 100%;" type="text" value="0"/>	<input style="width: 100%;" type="text" value="0"/>
<b>Part Two (2) - Adjustments</b>		
• <b>Increasing Adjustments</b>		
Minor Errors	<input style="width: 100%;" type="text" value="0"/>	<input style="width: 100%;" type="text" value="0"/>
Other Adjustments	<input style="width: 100%;" type="text" value="0"/>	<input style="width: 100%;" type="text" value="0"/>
• <b>Decreasing Adjustments</b>		
Minor Errors	<input style="width: 100%;" type="text" value="0"/>	<input style="width: 100%;" type="text" value="0"/>
Other Adjustments	<input style="width: 100%;" type="text" value="0"/>	<input style="width: 100%;" type="text" value="0"/>
<b>Part Three (3) - Computation of Tax</b>		
Standard Rated Sales	<input style="width: 100%;" type="text" value="0"/>	<input style="width: 100%;" type="text" value="0"/>
Increasing Adjustments	<input style="width: 100%;" type="text" value="0"/>	<input style="width: 100%;" type="text" value="0"/>
Decreasing Adjustments	<input style="width: 100%;" type="text" value="0"/>	<input style="width: 100%;" type="text" value="0"/>
Total Amount	<input style="width: 100%;" type="text" value="0"/>	<input style="width: 100%;" type="text" value="0"/>
Total VAT Payable		<input style="width: 100%;" type="text" value="0"/>

- ✓ The Tax Computation Summary will automatically appear as below, ready for saving or **submission of return**.

Due Date Extensions ▼

USD Exchange Rate: 2,530.58

Tax Rate(%): 18

Instructions for Filing VAT Return

Nature of Supplies	USD Amount (Exclusive of VAT)	TZS Amount (Exclusive of VAT)
<b>Part One (1) - Supplies of Electronic Services</b>		
Standard Rated Sales	100,000	253,058,000
<b>Part Two (2) - Adjustments</b>		
<b>Increasing Adjustments</b>		
Minor Errors	0	0
Other Adjustments	0	0
<b>Decreasing Adjustments</b>		
Minor Errors	0	0
Other Adjustments	0	0
<b>Part Three (3) - Computation of Tax</b>		
Standard Rated Sales	100,000	253,058,000
Increasing Adjustments	0	0
Decreasing Adjustments	0	0
<b>Total Amount</b>	<b>100,000</b>	<b>253,058,000</b>
<b>Total VAT Payable</b>		<b>45,550,440</b>

Back
Temporary Save
Submit

Confirm the submission of return by clicking “Confirm” button

Due Date Extensions ▼

USD Exchange Rate: 2,530.58

Tax Rate(%): 18

**Confirmation**

Confirm Submission of the Return

You are about to submit a return for: ENT\_TEST07486, whose TIN is: 300-107-486 during the period of January for the Year of Income 2026.

Please confirm before you submit.

Are you sure you want to submit the return?

Confirm
Close

Nature of Supplies	USD Amount (Exclusive of VAT)	TZS Amount (Exclusive of VAT)
<b>Part One (1) - Supplies of Electronic Services</b>		
Standard Rated Sales	100,000	253,058,000
<b>Part Two (2) - Adjustments</b>		
<b>Increasing Adjustments</b>		
Minor Errors	0	0
Other Adjustments	0	0
<b>Decreasing Adjustments</b>		
Minor Errors	0	0
Other Adjustments	0	0
<b>Part Three (3) - Computation of Tax</b>		
Standard Rated Sales	100,000	253,058,000
Increasing Adjustments	0	0
Decreasing Adjustments	0	0
<b>Total Amount</b>	<b>100,000</b>	<b>253,058,000</b>
<b>Total VAT Payable</b>		<b>45,550,440</b>

Back
Temporary Save
Submit

## B. Income Tax (Corporate Tax for Non-resident Electronic Service Provider)

- ✓ To start filing return, select “**Unfiled return**”, and then select the specific return to file and click the “File Return” button to navigate to respective window

The screenshot shows the IDRAS EPT Non Resident Tax Return interface. The user is logged in as ENT\_TEST07486, a MEDIUM TAXPAYERS DIVISION. The main content area displays 'Unfiled Returns' with a table of returns. The table has columns for Serial Number, Return Type, Income Year, Period / Month, Due Date, and Overdue. One return is listed: Serial Number 1, Return Type 'Corporate Tax for non-resident Electronic Service Providers', Income Year 2026, Period / Month 01, Due Date 20/02/2026, and Overdue status. Below the table are buttons for 'Apply Due Date Extension' and 'File Return'. The footer shows 'Copyright © 2026 Tanzania Revenue Authority. All rights reserved. Idle Time: 28:13'.

- ✓ Capture Sales (In USD) in the respective field.

**Note: Temporary Save will save the returns as a Draft Return only, and Submit will automatically submit (file) the Return.** The Tax Computation Summary will automatically appear as below, ready for saving or **submission of return.**

The screenshot shows the IDRAS EPT Non Resident Tax Return interface for the 'EST - Corporate Tax' form. The user is logged in as ENT\_TEST07486, a MEDIUM TAXPAYERS DIVISION. The form is for January, 2026. A reminder message states: 'You are about to file Corporate Tax for non-resident Electronic Service Providers for: ENT\_TEST07486 whose TIN is: 300-107-486. Making or using false or misleading statement/information is penalized under the provisions of the Tax Administration Act, Cap 438'. The form includes sections for General Information, Information, and Instructions for Filing Income Tax Return. The General Information section includes TIN (300-107-486), Tax Office (MEDIUM TAXPAYERS DIVISION), Name of Taxpayer (ENT\_TEST07486), Trading Name, If different, Period (January 2026), and Due Date (20/02/2026). The Information section includes USD Exchange Rate (2,530.58) and Tax Rate(%) (2). The Instructions for Filing Income Tax Return section includes a table with columns for Nature of Supplies, USD Amount, and TZS Amount. The table shows Sales of 100,000 USD (253,058,000 TZS) and Total Tax Payable of 5,061,160 TZS. The form has 'Back', 'Temporary Save', and 'Submit' buttons.

- ✓ Confirm the submission of return by clicking “Confirm” button

The screenshot shows the IDRAS portal interface. A blue confirmation dialog box is overlaid on the main content. The dialog box contains the following text:

**Confirmation**

Confirm Submission of the Return  
 You are about to submit a return for: ENT\_TEST07486, whose TIN is: 300-107-486 during the period of January for the Year of Income 2026.  
 Please confirm before you submit.  
 Are you sure you want to submit the return?

Buttons: **Confirm** and **Close**

The background shows the 'Non Resident Tax Return' form with the following details:

- General Information:**
  - TIN: 300-107-486
  - Name of Taxpayer: ENT\_TEST07486
  - Tax Office: MEDIUM TAXPAYERS DIVISION
  - Trading Name, If different: (empty)
  - Period: January 2026
  - Due Date: 20/02/2026
- Information:**
  - USD Exchange Rate: 2,530.58
  - Tax Rate(%): 2
- Instructions for Filling Income Tax Return:**

Nature of Supplies	USD Amount	TZS Amount
* Sales	100,000	253,058,000
<b>Total Tax Payable</b>		<b>5,061,160</b>

Buttons at the bottom: **Back**, **Temporary Save**, **Submit**

- ✓ To view the Acknowledgement receipt, submitted return and Assessment after successfully submission, select filed return.

The screenshot shows the IDRAS portal interface with the 'Filed Returns' section selected. The page displays a table of returned items with the following data:

Serial Number	Return Type	Income Year	Period / Month	Reference ID	Status	Submission Date
1	Corporate Tax for non-resident ...	2026	01	20263001074860202042458425	Processed Successfully	02/02/2026 04:24:58
2	VAT for non-resident Electronic ...	2026	01	20263001074860202042109286	Processed Successfully	02/02/2026 04:21:09
3	Corporate Tax for non-resident ...	2025	12	20253001074861205173327383	Processed Successfully	05/12/2025 17:33:27

Buttons below the table: **Acknowledgement**, **View Submitted Return**, **View Assessment**

- ✓ Click the respective return, to view Acknowledgement, Assessment or Submitted return

ENT\_TEST07486  
300107486  
MEDIUM TAXPAYERS DIVISION

Non Resident Tax Return

Filed Returns

Serial Number	Return Type	Income Year	Period / Month	Reference ID	Status	Submission Date
1	Corporate Tax for non-resident ...	2026	01	20263001074860202042458425	Processed Successfully	02/02/2026 04:24:58
2	VAT for non-resident Electronic ...	2026	01	20263001074860202042109286	Processed Successfully	02/02/2026 04:21:09
3	Corporate Tax for non-resident ...	2025	12	20253001074861205173327383	Processed Successfully	05/12/2025 17:33:27

TOTAL 3

Acknowledgement View Submitted Return View Assessment

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- ✓ View Return Acknowledgement.

TANZANIA REVENUE AUTHORITY

TRA

**ACKNOWLEDGEMENT RECEIPT**

**Taxpayer Name:** ENT\_TEST07486  
**Taxpayer TIN:** 300-107-486  
**Filed by:** ENT\_TEST07486  
**Declarant TIN:** 300-107-486  
**Return Type:** Corporate Tax for non-resident Electronic Service Providers  
**Period :** January 2026  
**Submitted on:** 02 February, 2026 04:24:58

✓ View Submitted Return

TANZANIA REVENUE AUTHORITY

Form ITX231.03.E

**TANZANIA REVENUE AUTHORITY**  
Corporate Tax for non-resident Electronic Service Providers  
**Monthly Return**

Document Reference Number : 202630010748602042458425

Part 1 – General Information

1) Name of Taxpayer: ENT_TEST07486	Tax Office Medium Taxpayers Division	2) Taxpayer Identification Number: 300-107-486	3) Year of Income: 2026
4) Trading Name, If different Corporation	5) Period Covered by the return MONTH: January YEAR: 2026		
6) Nature of Business	7) Residential Status *	residential status	
8) Postal Address 1629,	b) Postal Town Dar es Salaam, Tanzania		
9) Business Physical Address Samora Avenue	a) Street/Location (Street/Ward/District)	b) Plot No.	
		c) Block No.	
		d) House No.	
10) Contact Numbers	a) Land Line Number	b) Mobile Number	c) Fax Number
11) Email Address	dc.mtd@tra.go.tz		

✓ View Assessment

TANZANIA REVENUE AUTHORITY

**TANZANIA REVENUE AUTHORITY**  
**MEDIUM TAXPAYERS DIVISION**  
**NOTICE OF SELF-ASSESSMENT**

TIN: 300-107-486 Year of Income: 2026

TAXPAYER NAME: ENT\_TEST07486 Month: January

BLOCK NO : Tax Type: Corporate Tax for non-resident Electronic Service Providers

P.O.BOX : Assessment No: ESTN20260000000000007

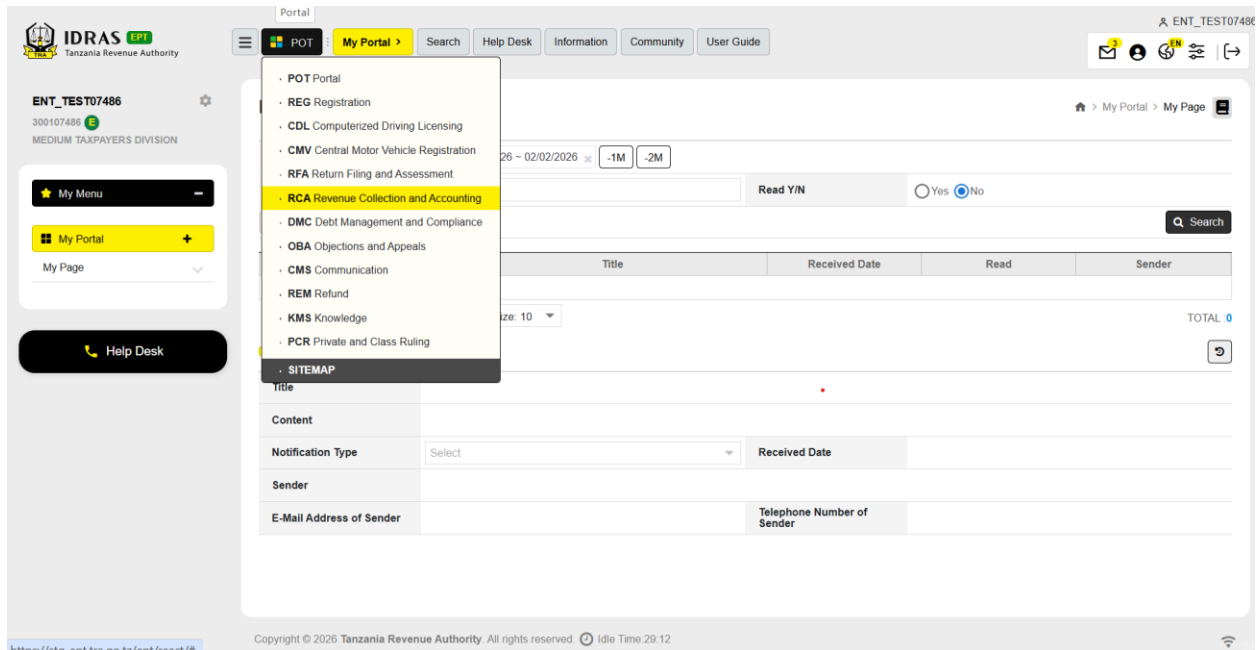
POSTAL TOWN : Date of Issue: 02 February, 2026 04:24:58

**RE: NOTICE OF SELF-ASSESSMENT FOR ELECTRONIC SERVICE TAX FOR THE MONTH OF JANUARY, 2026**

With reference to the provision of Section 116 of the Income Tax Act, Cap. 332 and Section 57 of the Tax

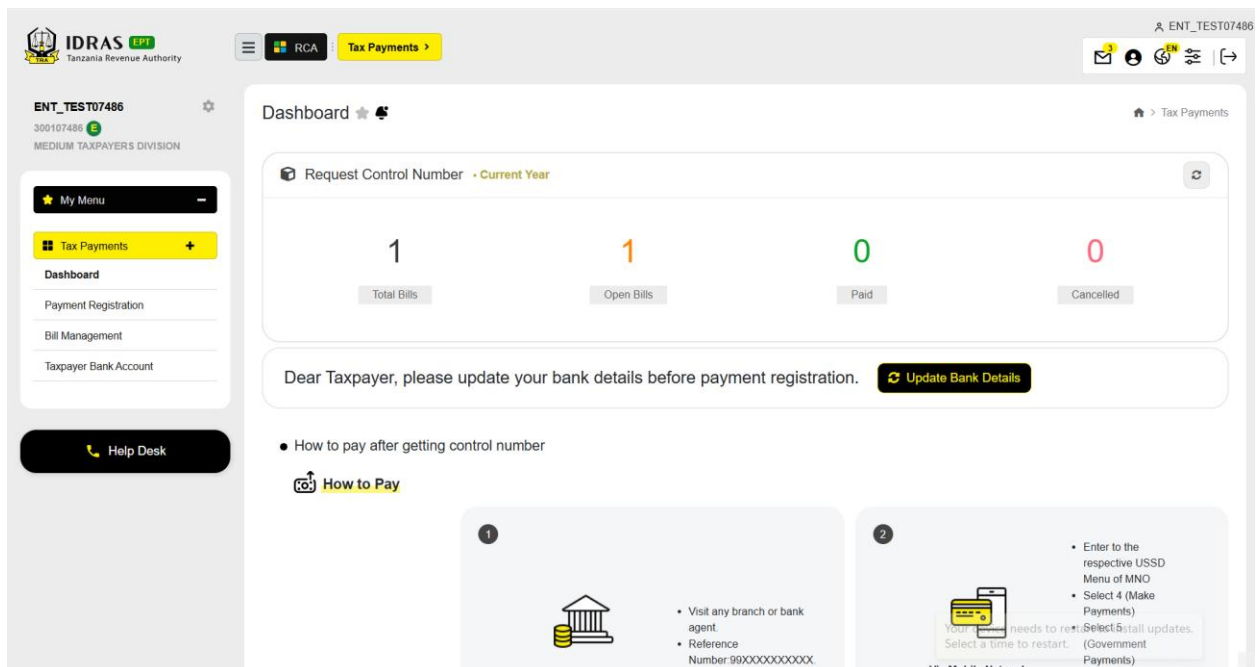
## 1.2. Payments (Revenue Collection and Accounting)

- ✓ From the POT drop down list, select “RCA”- Revenue Collection and Accounting



- ✓ The dashboard will be displayed as below and then select Taxpayer Bank Account, to add a bank account

**Note: If a taxpayer has bank details within the system, may proceed through the payment registration tab.**



## Taxpayer Bank Account (1/2)



## Taxpayer Bank Account

[Home](#) > [Tax Payments](#)

Bank Name	All	Bank Account Number	
Bank Account Name	Select	Status	<input checked="" type="radio"/> All <input type="radio"/> Active <input type="radio"/> Inactive

No.	TIN	Bank Name	Bank Account Number	Bank Account Name	Status
1	*****	*****	TEST000000000	test bank	Active

1 / 1
 
TOTAL: 1

Details

2	Bank Name	All	3	Other Bank Name	Bank names must include English letters.
4	Bank Account Number	Only numbers and uppercase English letters are allowed	5	Bank Account Name	
6	Status	<input checked="" type="radio"/> Active <input type="radio"/> Inactive			

## Description

## ◆ Taxpayer Bank Account

Outline : This is a screen to register and manage the taxpayer's bank account number.

1. Click the "New" button to activate the field to register the new bank account.
2. Select the bank name.
3. If there is no applicable bank name, click Other Bank and insert the bank name in the "Other Bank Name" field.
4. Insert the taxpayer's bank account number.
5. Insert the taxpayer's account name.
6. The default status will be "Active" when a new account is registered, and this cannot be modified.
7. Click the "Save" button to store the information.

## Taxpayer Bank Account (2/2)



## Taxpayer Bank Account

[Home](#) > Tax Payments

Bank Name	All	Bank Account Number	
Bank Account Name	Select	Status	<input checked="" type="radio"/> All <input type="radio"/> Active <input type="radio"/> Inactive

No.	TIN	Bank Name	Bank Account Number	Bank Account Name	Status
2	*****	National Bank of Commerce Ltd.	TEST000000000	test bank	Active


 1 / 1
 

TOTAL : 1

Details

* Bank Name	National Bank of Commerce Ltd.	Other Bank Name	Bank names must include English letters.
* Bank Account Number	TEST000000000	* Bank Account Name	test bank
* Status	<input checked="" type="radio"/> Active <input type="radio"/> Inactive		

## Description

## ◆ Taxpayer Bank Account

Outline: The user can retrieve and modify the taxpayer's bank account information.

1. Insert search conditions and click the "Search" button to retrieve the taxpayer's bank account list.
2. Select the retrieved list.
3. The details will be displayed, and the user can modify the details.
4. Click the "Modify" button to store the modified details.

## ※ Notes for updating the Status

- At least one taxpayer bank account number must maintain an active status.

## Outline: This is a screen to register payment for assessed tax

- ✓ Insert search conditions and click the “Search” button

Payment Registration

Payment for type: Individual or My Company Year: [ ]

Tax Type: All Case Type: All

Debit Number: [ ] Temporary Save: All

Reset Search

Tax Liability

No.	TIN	Case Type	Tax Type	Year	Debit Number	Debit Amount	Paid Amount	Outstanding Amount	Due Date	Entry Date	Temp
1	300-107-486	R...	C...	2026	2026020000000120	5,061,160.00	0.00	5,061,160.00	20/02/2026	02/02/2026	
2	300-107-486	R...	Va...	2026	2026020000000119	45,550,440.00	0.00	45,550,440.00	20/02/2026	02/02/2026	
3	300-107-486	Fl...	C...	2025	2025120000000646	5,060,000.00	0.00	5,060,000.00	20/01/2026	05/12/2025	

1 / 1 Page Size: 10 TOTAL 3

Add for Payment

TIN: [ ] Taxpayer Name: [ ]

Tax Region: [ ] District/Service Centre: [ ]

Debit Number: [ ] Tax Type: [ ]

Year: [ ] Period: [ ]

Debit Amount: 0 Paid Amount: 0

Show desktop

- ✓ Upon clicking the list, the assessment information will be retrieved in the “Add for Payment” area. The amount that can be registered for payment and be displayed on the “Amount to Pay” field. Then click the “Add Item” button

Reset Search

Tax Liability

TIN	Case Type	Tax Type	Year	Debit Number	Debit Amount	Paid Amount	Outstanding Amount	Due Date	Entry Date	Temporary Save
00-107-486	R...	C...	2026	2026020000000120	5,061,160.00	0.00	5,061,160.00	20/02/2026	02/02/2026	0.00
00-107-486	R...	Va...	2026	2026020000000119	45,550,440.00	0.00	45,550,440.00	20/02/2026	02/02/2026	0.00
00-107-486	Fl...	C...	2025	2025120000000646	5,060,000.00	0.00	5,060,000.00	20/01/2026	05/12/2025	0.00

1 / 1 Page Size: 10 TOTAL 3

Add for Payment

TIN: 300-107-486 Taxpayer Name: ENT\_TEST07486

Tax Region: MEDIUM TAXPAYERS DIVISION District/Service Centre: [ ]

Debit Number: 2026020000000119 Tax Type: Value Added Tax

Year: 2026 Period: January

Debit Amount: 45,550,440 Paid Amount: 0

Outstanding Amount: 45,550,440 Amount to Pay: 45,550,440

List of Interest

No.	Case Type	Tax Type	GFS Code	FS Code	Year	Debit Number	Bill Period Digit	Interest Debit Amount	Payment
Total									

Payment Amount Classification:  Principal  Principal + Interest

Bill Items: Add Item Delete Item

- ✓ The below screen will be displayed. Select/add the unpaid control number, and then click "Proceed".

**Unpaid Control number List**

List of Unpaid Control number

No.	Debit Number	Control Number	Tax Type	GFS Code	GFS Code Description	Amount
1	202602000000120	993090007847	Corporate Tax	11122125	Income Tax on Electronic Services for No...	5,061,160.00
Total						5,061,160.00

To request a control number, please click the "Proceed" button.

**Proceed** **Quit**

Together We Build Our Nation

**Close** **Delete Item**

TIN	Tax Type	Year	Debit Number	Original Debit Number	Bill Period Digit	Debit Amount	Amount to Pay
Total							0.00

**Create Payment Notice** **Temporary Save**

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- ✓ After adding the Items then the Create Payment Notice and Temporary Save will automatically populate. Click the Create Payment Notice button to proceed

**Add for Payment**

**TIN** 300-107-486 **Taxpayer Name** ENT\_TEST07486

**Tax Region** MEDIUM TAXPAYERS DIVISION **District/Service Centre**

**Debit Number** 202602000000120 **Tax Type** Corporate Tax

**Year** 2026 **Period** January

**Debit Amount** 5,061,160 **Paid Amount** 0

**Outstanding Amount** 5,061,160 **\* Amount to Pay** 5,061,160

**List of interest**

No.	Case Type	Tax Type	GFS Code	FS Cod scripti	Year	Debit Number	Bill Period Digit	Interest Debit Amount	* Payment
Total									

**Payment Amount Classification**  Principal  Principal + Interest

**Bill Items** **Add Item** **Delete Item**

TIN	Tax Type	Year	Debit Number	Original Debit Number	Bill Period Digit	Debit Amount	Amount to Pay
<input type="checkbox"/>	300107486	Value Added Tax	2026	202602000000119	January	45,550,440	45,550,440.00
<input type="checkbox"/>	300107486	Corporate Tax	2026	202602000000120	January	5,061,160	5,061,160.00
Total							50,611,600.00

**Create Payment Notice** **Temporary Save**

- ✓ Select TRA location as Tanzania-Mainland, Enter Mobile Number, Enter your email Address, and TRA Bank Account as Commissioner for Domestic Revenue Department.
- ✓ Also choose the Taxpayer Bank Account from the list, or you may also add.

Help Desk TOTAL 3

**Create Payment Notice** IDRAS X

No.	Tax Type	GFS Code	Year	Debit Number	Bill Period Digit	Debit Amount	Amount to Pay
1	Corporate Tax	11122125	2026	202602000000120	January	5,061,160.00	5,061,160.00
<b>Total</b>							<b>5,061,160.00</b>

**Debit Information**

* Total Amount to be Paid	5,061,160	Currency	TZS
TIN	300-107-486	Taxpayer Name	ENT_TEST07486
Tax Region	MEDIUM TAXPAYERS DIVISION	District/Service Centre	
* Mobile Phone Number	134567897654	* Email Address	idrastest@gmx.com

**Payment Information**

* TRA Location	Select	* Mode of Payment	SWIFT Transfer to the Bank of Tanzania (TISS)
* Method of Payment	Transfer	* Taxpayer Bank Account	Select
* TRA Account Number	Select		

**Submit** Close

Together We Build Our Nation

Page Size: 10 TOTAL 3

**Create Payment Notice** IDRAS X

List of Debits for Creating Payment Notice

No.	Tax Type	GFS Code	Year	Debit Number	Bill Period Digit	Debit Amount	Amount to Pay
1	Value Added Tax	11411199	2026	202602000000119	January	45,550,440.00	45,550,440.00
2	Corporate Tax	11122125	2026	202602000000120	January	5,061,160.00	5,061,160.00
<b>Total</b>							<b>50,611,600.00</b>

**Debit Information**

* Total Amount to be Paid	50,611,600	Currency	TZS
TIN	300-107-486	Taxpayer Name	ENT_TEST07486
Tax Region	MEDIUM TAXPAYERS DIVISION	District/Service Centre	
* Mobile Phone Number	0754127983	* Email Address	idrastest@gmx.com

**Payment Information**

* TRA Location	Tanzania Mainland	* Mode of Payment	SWIFT Transfer to the Bank of Tanzania (TISS)
* Method of Payment	Transfer	* Taxpayer Bank Account	CISAT BANK (0152547622500)
* TRA Account Number	Commissioner for Domestic Revenue Department		

**Submit** Close

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✓ To access the Order Form/ Payment Notice click the “Bill Management” tab

The screenshot shows the IDRAS (Tanzania Revenue Authority) Bill Management interface. The user is logged in as ENT\_TEST07486, a MEDIUM TAXPAYER'S DIVISION. The interface includes a sidebar menu with options like My Menu, Tax Payments, Dashboard, Payment Registration, Bill Management, and Taxpayer Bank Account. The main area displays a Bill Management table with columns for No., TIN, Taxpayer Name, Bill Type, Bill Number, Control Number, Bill Amount, and Status. Two bills are listed, both assessed and unpaid. Below the table, there are sections for Details and Payment Information.

No.	TIN	Taxpayer Name	Bill Type	Bill Number	Control Number	Bill Amount	Status
1	300-107-486	ENT_TEST07486	Assessed	06TZ20260000003997	993090007847	50,611,600.00	Unpaid
2	300-107-486	ENT_TEST07486	Assessed	06TZ20260000003996	993090007846	5,060,000.00	Unpaid

✓ Selecting the registered payments and click the “Print Request form” to view the Order form

The screenshot shows the detailed view of a bill in the IDRAS system. It includes sections for Details, Payment Information, and Bill Items. The Details section shows the TIN (300-107-486), Taxpayer Name (ENT\_TEST07486), Mobile Phone Number (0754127983), and Email Address (idrastest@gmx.com). The Payment Information section shows the Bill Number (06TZ20260000003997), Location (Tanzania Mainland), Tax Region (MEDIUM TAXPAYERS DIVISION), District/Service Centre (MEDIUM TAXPAYERS DIVISION), Mode of Payment (SWIFT Transfer to the Bank of Tanzania (TISS)), Payment Method (Transfer), TRA Account Number (Commissioner for Domestic Revenue Department), Taxpayer Bank Account (CISAT BANK) 0152547622500, Bill Amount (50,611,600), Currency (TZS), Paid Amount (0), Paid Date, Bill Registered by (300107486), Bill Registration Date (02/02/2026 04:57:58), Control Number (993090007847), Status (Unpaid), Remark (TAX REVENUE BILL), and Bill Type (Assessed). The Bill Items section shows a table with columns for No., Year of Income, Tax Type, Debit Number, Period, and Amount. Two items are listed: Value Added Tax and Corporate Tax, both for the year 2026. The total amount is 50,611,600.00.



No.	Year of Income	Tax Type	Debit Number	Period	Amount
1	2026	Value Added Tax	2026020000000119	January	45,550,440.00
2	2026	Corporate Tax	2026020000000120	January	5,061,160.00
Total					50,611,600.00

- ✓ In the Order form view, click print button or save to download order form for payment process

Mobile Phone Number: 0774497083 | Email Address: info@tra.go.tz

Tanzania Revenue Authority | IDRAS

Control No: 993090007847



**TANZANIA REVENUE AUTHORITY**  
ISO 9001 : 2015 CERTIFIED

Commissioner for Domestic Revenue  
Order Form for Electronic Funds Transfer to Bank of Tanzania

Name of Account Holder(s):	Testing Saving Account
Bank Account Number:	0152547622500
Name of Commercial Bank:	CISAT BANK
Mobile Phone:	0754127983

Please transfer from my/our account the amount of TZS 50,611,600.00  
Amount in Words: Fifty Million Six Hundred Eleven Thousand Six Hundred Only

Amount: 45,550,440.00  
5,061,160.00  
50,611,600.00

Control No:

993090007847



**TANZANIA REVENUE AUTHORITY**  
**ISO 9001 : 2015 CERTIFIED**

**Commissioner for Domestic Revenue**  
**Order Form for Electronic Funds Transfer to Bank of Tanzania**

Name of Account Holder(s): Testing Saving Account  
Bank Account Number: 0152547622500  
Name of Commercial Bank: CISAT BANK  
Mobile Phone: 0754127983

Please transfer from my/our account the amount of TZS 50,611,600.00  
Amount in Words: Fifty Million Six Hundred Eleven Thousand Six Hundred Only

Value Date: 02/02/2026 04:57:58  
To: Commissioner for Domestic Revenue  
**Tanzania Revenue Authority**  
**BOT**  
Account Number: **9921134701**  
SWIFT Code: **TANZTZTX**

Details of Payment (field 70 of MT103): **993090007847**  
Taxpayer TIN: **300107486**  
Taxpayer Name: **ENT\_TEST07486**

**TAX INFORMATION FOR WHICH PAYMENT IS APPLICABLE (For TRA use only)**

#	Tax Description	Debit Number	GFS Code	Tax Amount(TZS)
1	Value Added Tax	2026020000000119	11411199	45,550,440.00

#	Tax Description	Debit Number	GFS Code	Tax Amount(TZS)
2	Corporate Tax	2026020000000120	11122125	5,061,160.00

Signature ..... Date...../...../20.....

Signature..... Date...../...../20.....

<b>Bank use only</b>
<b>Reference number</b>
<input type="text"/>

**Note to Commercial Bank:**

1. Please capture the above information correctly.
2. Field 70 of MT103 carries a payment control number, must be captured correctly.

TEST ENVIRONMENT